

## Information Sheet and Application Guide 2017 for International Students

Advisor: Ivania Yáñez

### I. General information

<b>Institution name</b>	Pontificia Universidad Católica de Valparaíso, PUCV, Chile
-------------------------	--

<b>PUCV website</b>	<a href="http://www.pucv.cl">http://www.pucv.cl</a>	<b>International Relations Office, DRI website</b>	<a href="http://www.dri.pucv.cl">http://www.dri.pucv.cl</a>
---------------------	---	--	---

<b>Academic Calendar 2016/2017</b>	<b>First Semester 2017</b>	
	<b>Application deadline</b>	November 30th, 2016
	<b>Official arrival</b>	February 19th, 2017
	<b>Orientation Week</b>	February 20th to 24th, 2017
	<b>Classes begin</b>	March 1st, 2017
	<b>Classes end</b>	June 24th, 2017
	<b>Exams period</b>	June 26th to July 8th, 2017
	<b>Second Semester 2017</b>	
	<b>Application deadline</b>	April 28th, 2017
	<b>Official arrival</b>	July 23th, 2017
	<b>Orientation week</b>	July 24th to 28th, 2017
	<b>Classes begin</b>	August 2nd, 2017
	<b>Classes end</b>	November 25th, 2017
	<b>Exams period</b>	November 27th to December 9th, 2017

<b>PIIE Staff</b>	<b>International Programs General Coordinator (Incoming Students)</b>	Carolina Elgueta <a href="mailto:carolina.elgueta@pucv.cl">carolina.elgueta@pucv.cl</a>
	<b>International Admissions Coordinator</b>	Camila González <a href="mailto:camila.gonzalez.g@pucv.cl">camila.gonzalez.g@pucv.cl</a>
	<b>Academic Coordinator</b>	Jorge Enríquez <a href="mailto:jorge.enriquez@pucv.cl">jorge.enriquez@pucv.cl</a>
	<b>Housing Coordinator &amp; Special Programs Coordinator</b>	Sergio García <a href="mailto:sergio.garcia@pucv.cl">sergio.garcia@pucv.cl</a>
	<b>International Students Advisor</b>	Macarena Moya <a href="mailto:macarena.moya@pucv.cl">macarena.moya@pucv.cl</a>
	<b>International Students Advisor</b>	Ivania Yáñez <a href="mailto:ivania.yanez@pucv.cl">ivania.yanez@pucv.cl</a>
	<b>Assistant</b>	Julia Escuti <a href="mailto:julia.escuti@pucv.cl">julia.escuti@pucv.cl</a>
	<b>Assistant</b>	Elizabeth Carvajal <a href="mailto:elizabeth.carvajal@pucv.cl">elizabeth.carvajal@pucv.cl</a>

## II. Application

<p><b>Application documents</b></p>	<ul style="list-style-type: none"> <li>✓ Application form (filled Word form, sent by email)</li> <li>✓ Candidate's nomination letter issued by the home University*</li> <li>✓ International medical insurance certificate, signed and formalized, covering 100% of any medical expense derived from accident or illness, indicating clearly the name of the beneficiary (student) and coverage time.</li> <li>✓ Official Transcript of records</li> <li>✓ Valid Passport copy.</li> <li>✓ Letter of recommendation issued by a professor of the home University*</li> <li>✓ Candidate's motivation letter addressed to the International Programs Office in Spanish (English for those with a beginner level of Spanish).</li> <li>✓ Standard ID photo (JPG format) (maximum size: 300kb)</li> <li>✓ Application fee of USD 100 to be paid through wire transfer (Independent students only)</li> </ul> <p>*Bilateral Students</p> <ul style="list-style-type: none"> <li>▪ Send the application by email (in PDF) to</li> </ul> <div style="border: 1px solid black; border-radius: 10px; padding: 10px; text-align: center; margin-top: 10px;"> <p><b>Ivania Yañez</b> International Student Advisor <a href="mailto:ivania.yanez@pucv.cl">ivania.yanez@pucv.cl</a></p> </div>
-------------------------------------	---

## III. Academic information

<p><b>¿What is the Orientation Week?</b></p>	<p>During the Orientation Week, the student will receive important information for his/her stay in Chile as a PUCV student Valparaíso. Various workshops take place during the week to help students deal with academic, migration, safety and everyday life aspects in Valparaíso. Students' attendance is mandatory.</p>
<p><b>What can I study at PUCV?</b></p>	<p>Our University offers a wide variety of courses, focusing on providing international students with a complete academic experience, from Spanish lessons to regular courses at PUCV.</p> <ol style="list-style-type: none"> <li>a) <b>PUCV courses:</b> These lectures are taught by the different PUCV's Faculties, Schools and Institutes to our Chilean students.</li> <li>b) <b>PIIE courses of different disciplines taught in Spanish:</b> A set of courses taught exclusively for international students who have, in general, an intermediate level of Spanish language. Disciplines: Related literature, history, Latin American and cultural studies.</li> <li>c) <b>PIIE Courses of Language and Culture under a total immersion context:</b> These courses are aimed at improving the non native speaker student Spanish command. Basic, Intermediate, Advanced and Superior levels are offered.</li> <li>d) <b>PIIE courses of different disciplines taught in English:</b> These courses are aimed at those international students who have, in general, a low level of Spanish language. Disciplines: Economy, History, Literature, Education.</li> </ol>

Which courses are available for me?	Courses	Arcadia	Bilateral Agreement Australia, China, Norway, USA	Bilateral Agreement Other Countries*	Independent Students
	1) PUCV Courses	Yes	Yes	Yes	Yes
	2) PIIE Courses of different disciplines taught in Spanish	Yes	Yes	Yes	Yes
	3) PIIE Courses of Language and Culture under a total immersion context	Yes	Yes	Yes	Yes
	4) PIIE Courses of different disciplines taught in English	Yes	Yes	No	Yes

\*Germany, Canada, Finland, Belgium, Ireland, Sweden, Netherlands, India, Austria, Denmark, Scotland, Lithuania, United Kingdom, Rumania, Switzerland

What is the language requirement for each set of courses?	Spanish level	
	a) PUCV courses	Suggested levels: <ul style="list-style-type: none"> <li>• 4 semesters of Spanish language study (or equivalent)</li> <li>• Level B2 (EFR)</li> <li>• Level intermediate-high (ACTFL)</li> </ul>
	b) PIIE courses of different disciplines taught in Spanish	Suggested levels: <ul style="list-style-type: none"> <li>• Level B1.2 de Español (EFR)</li> <li>• Level Intermediate-Mid (ACTFL)</li> </ul>
	c) PIIE Courses of Language and Culture under a total immersion context	Depends on the results obtained in the Spanish test and interview that will take place during the Orientation Week.
	d) PIIE courses of different disciplines taught in English	N/A

How many credits per term do I have to take at PUCV?	<ul style="list-style-type: none"> <li>▪ Minimum: 15 credits</li> <li>▪ Maximum: 22 credits</li> </ul>
--	--

Evaluation system in Chile	Most of the lectures consider periodic evaluations during the term, and a final examination at the end. It is <b>mandatory</b> for students to take the final examination of all registered lectures, unless the final term grade average exempts them to do so.
----------------------------	---

What is the Chilean grading system?	Chilean scoring range is from <b>1,0 (minimum grade)</b> to <b>7,0 (maximum grade)</b> , being <b>4,0 the minimum passing grade</b> .
-------------------------------------	---

Transcripts	First Semester (March-July): End of January
-------------	---

Second Semester (August-December): End of August

### V. Homestay

#### What is a Homestay?

Homestay is a service provided by our office that consists in living with a Host Family during your stay in Chile. This service helps the student to have a full immersion experience.  
Our office assists students on this matter through the Host Family Coordinator, Sergio García (sergio.garcia@pucv.cl).

#### Requesting the service

In order to be placed with a Host Family, all students must fulfill the "Homestay Form" which is part of the "Application Form" and return it with all required information completed. Please, **contact your advisor for more information about fees.**

#### What is included in the service?

- Single room
- Bed linen
- Basic furniture
- Kitchen access
- Shared bathroom
- At least 3 meals a day (provided by the family)\*
- Internet access
- Laundry service

\*Students need to indicate in the Application Form if they have any food restriction. Special needs will be assessed by our office, and students will be contacted about the service availability as there is a small number of Host Families to meet special requirements.

### VI. Other housing options

#### What housing options do I have?

Those students who wish to live on their own can do so according to their budget. Our office will provide a list of B&B, hostels, hotels and small residencies, that offer a good, affordable and safe service.  
If you wish to have this information, please contact Sergio García at sergio.garcia@pucv.cl

### VII. Internships

#### Are there internship opportunities at PUCV?

In general our office does **not** provide internship opportunities.

<p>I have been in touch with a professor who offered an internship position. Is it possible to become an intern in this context?</p>	<p>Yes. PUCV only accepts students that have already been accepted and sponsored by the appropriate Academic Unit, and provided that there is an institutional agreement between both institutions.</p>
<p>Can I look for an internship on my own?</p>	<p>Yes. International students can look for an internship independently. However, you should consider the following:</p> <ul style="list-style-type: none"> <li>- PUCV will not manage the internship, or establish contact with the institution, company or organization where the internship will take place.</li> <li>- PUCV will not be responsible for accidents, nor for any situation arising out of the internship.</li> <li>- PUCV will not register or certify the internship.</li> </ul>

### VIII. Migration and administrative formalities

<p>Do I need a Student Visa to study at PUCV?</p>	<p>All students participating in a PUCV SEMESTER or ANNUAL PROGRAM <b>must request a Student Visa</b> in the closest Chilean embassy or consulate. According to the Immigration and Migration Department (of the Ministry of Foreign Affairs) and considering the "Immigration Regulation" (Decree #597, from June 14th, 1984), <b>Educational Institutions receiving international students must require from them to have a Student Visa when admitted as a student.</b></p>
<p>How do I obtain a Student Visa?</p>	<p>Once you are accepted by PUCV, you will receive an Official Acceptance Certificate. With that document, you can start your visa request paperwork. To know more about all the required documents for obtaining your Student Visa, we suggest you to go to the closest Chilean consulate, you can check locations here:</p> <p><a href="http://chileabroad.gov.cl/consulados/">http://chileabroad.gov.cl/consulados/</a></p>
<p>Do I have to do anything else once in Chile?</p>	<p>Once in Chile, all the students must register their visa at the Chilean "Policía de Investigaciones" (PDI) in Valparaíso or Viña del Mar, according to their address. You should consider that it shouldn't take more than 30 days. Also, when you arrive to PUCV, and during the Orientation Week, you must participate in the "Migration and Administrative Formalities" workshops, where we will explain how to have your Visa registered. Also, you will have to request for your Chilean Identity Number.</p>

## XIX. Summer Programs

<b>Program Overview</b>	Summer programs offer Spanish courses - Spanish Grammar and Conversation and Chilean Culture for all three levels – beginner, intermediate and advanced. Plus, some content courses as option for advanced level students. Each student is supposed to participate in 2 classes (One class - 45 hrs) with 6 PUCV credits.
-------------------------	---

### Courses

Code	Course	Language of instruction	Contact Hours	Credits
PIIE 1145	Gramática, nivel principiante	Spanish	45	3
PIIE 1245	Conversación y cultura chilena, nivel principiante	Spanish	45	3
PIIE 2145	Gramática, nivel intermedio	Spanish	45	3
PIIE 2245	Conversación y cultura chilena, nivel intermedio	Spanish	45	3
PIIE 3145	Gramática, nivel avanzado	Spanish	45	3
PIIE 3245	Conversación y cultura chilena, nivel avanzado	Spanish	45	3
PIIE 3345	Español para propósitos específicos: área salud	Spanish	45	3
PIIE 3445	Español para propósitos específicos: área negocios	Spanish	45	3
PIIE 4245	Literatura hispanoamericana contemporánea	Spanish	45	3
PIIE 5345	Cine y literatura latinoamericanos	Spanish	45	3
PIIE 5545	Historia sociopolítica de américa latina, siglos XX – XXI	Spanish	45	3
PIIE 5001	Identity issues in contemporary Latin American history: an intercultural approach	English	45	3

<b>Services included</b>	<ul style="list-style-type: none"> <li>• City tour in Valparaíso.</li> <li>• Conversation session with Chilean students.</li> <li>• Arrival and departure transportation to / from Santiago airport - Valparaíso / Viña del Mar (during the official day of arrival / departure).</li> <li>• Orientation session and welcome meeting.</li> </ul> <p>Access to International Programs services: computer room access (Monday to Friday) + assistance in case of emergency (24/ 7).</p>
--------------------------	---

<b>Dates</b>	<ul style="list-style-type: none"> <li>• Summer 1: Late May – Late June</li> <li>• Summer 2: Late June – Late July</li> </ul>
--------------	---

<b>Contact</b>	Mr. Sergio García Housing Coordinator & Special Programs Coordinator sergio.garcia@pucv.cl
----------------	--

## Annex I: PUCV Undergraduate regular courses

Check PUCV undergraduate offer:

<http://pucv.cl/pucv/site/edic/base/port/pregrado.html>

### Types of PUCV courses

There are 3 types of courses:

- ✓ General: These courses are offered at the sundry PUCV schools and institutes, and are open to all University students, are taught once per week and are worth 2 teaching hours and 2 credits.
- ✓ Required: These classes are unique to each school and institute, so are exclusive to their corresponding majors. As a result and without exception, students from those majors must take these classes in order to graduate. In addition, required courses can worth up to 4 credits and are taught more than once per week.
- ✓ Elective: Similar to required courses, these are also unique to each school and institute and are also exclusive to their corresponding majors. The difference is that students must choose the elective to complete their coursework. These courses are worth up to 4 credits. Not all electives are required.

### IMPORTANT

- ✓ The academic offer attached is yet to be confirmed.
- ✓ Not all lectures are offered in every semester.
- ✓ One month before the semester begins, the confirmed academic offer will be submitted to accepted students. It is recommended that the student chooses a good number of courses to enroll in order to have a higher quantity of lectures to be enrolled in considering possible conflicting schedules.
- ✓ Consider that an Academic Unit may have more than one undergraduate program.
- ✓ If you need further information about a course (program, schedule, contents, or others) send us an e-mail: [ivania.yanez@pucv.cl](mailto:ivania.yanez@pucv.cl)

### Credits

**Courses with 2 credits:** It means that a student spends 6 academic hours per course per week. Generally these six hours consist of 2 hours of classes and the student is expected to dedicate 4 hours to independent study, research, homework, etc.

**Courses with 3 credits:** It means that a student spends 9 academic hours per course per week. Usually these consist of nine hours, 4 hours of classes, and the student is expected to dedicate 5 hours to independent study, research, homework, etc.

**Courses with 4 credits:** It means that a student spends 12 academic hours per course per week. Usually these consist of 12 hours, 4 to 6 hours of classes per week, and the student is expected to dedicate the remaining hours to independent study, research, homework, etc.



## Annex II: PIIE courses exclusive for international students

CODE	COURSE	CREDITS	HOURS	AVAILABILITY
<b>Spanish as a foreign language courses</b>				
PIIE 141-1	Spanish oral comprehension and oral production, beginner level	4	60	Spring and Fall
PIIE 240-1	Español comunicacional y cultura chilena – Intermedio	6	90	Spring and Fall
PIIE 340-1	Español comunicacional y cultura chilena – Avanzado	6	90	Spring and Fall
PIIE 152-1	Spanish Reading comprehension and oral production, beginner level	4	60	Spring and Fall
PIIE 250-1	Español escrito intermedio	3	60	Spring and Fall
PIIE 350-1	Español escrito avanzado	3	60	Spring and Fall
PIIE 351-1	Escritura creativa en español – Avanzado	3	60	Spring and Fall
PIIE 352-1	Escritura académica – Avanzado	3	60	Spring and Fall
PIIE 161-1	Spanish grammar and vocabulary, beginner level	4	60	Spring and Fall
PIIE 260-1	Gramática para extranjeros 1	4	60	Spring and Fall
PIIE 360-1	Gramática para extranjeros 2	4	60	Spring and Fall
PIIE 460-1	Gramática para extranjeros 3	4	60	Spring and Fall
PIIE 480-1	Español para propósitos específicos: área salud	4	60	Spring and Fall
PIIE 482-1	Español para propósitos específicos: área negocios	4	60	Spring and Fall
<b>PUCV and PIIE courses exclusive for international students taught in Spanish</b>				
MUS 084-1	Traditional dances from Chile and Latin America	2	38	Spring and Fall
LCL 432-1	Contemporary Latin American Poetry	3	76	Spring and Fall
LCL 434-1	Practices and discourses of Latin American narrative	3	76	Spring and Fall
LCL 523-1	Hispanic and Latin American narrative from 17th to 19th centuries	3	76	Spring and Fall
LCL 531-1	Chilean poetry of the 20th century: Neruda, Parra , Huidobro	3	76	Spring and Fall
HIS 513-1	Modern History of Chile	4	76	Spring and Fall
HIS 554-1	Art and society in pre-Hispanic Chile	3	38	Spring and Fall
HIS 557-1	Urban and regional History of Valparaíso	3	38	Spring and Fall
HIS 561-1	Latin America History in the 20th century	2	38	Spring and Fall
PIIE 563-1	Globalization and integration in Latin America	4	60	Spring and Fall
PIIE 564-1	Migration and interculturality in Latin America	4	60	Spring and Fall
PIIE 565-1	Contemporary Chilean and Latin American cultural studies	4	60	Spring and Fall
<b>PIIE courses of different disciplines taught in English*</b>				
PIIE 410-1	Contemporary Latin-American literature	4	60	Spring and Fall
PIIE 411-1	Contemporary Latin-American films	4	60	Spring and Fall
PIIE 421-1	Political and social change in Chile and Latin America	4	60	Spring and Fall
PIIE 424-1	Globalization in Latin-American history	4	60	Spring and Fall
PIIE 428-1	Strategic Leadership	4	60	Spring and Fall
PIIE 430-1	International relations	4	60	Spring and Fall
PIIE 436-1	Environment Issues in Chile	4	60	Spring
PIIE 437-1	Gender issues in Latin American History	4	60	Spring and Fall
PIIE 450-1	Human Rights in Latin America	4	60	Spring and Fall
PIIE 451-1	Latino Studies	4	60	Spring and Fall
PIIE 511-1	Ethnic Mapuche Identity	4	60	Spring and Fall
PIIE 514-1	Global World Order: Latin American and Western Perspectives	4	60	Spring and Fall
PIIE 541-1	English as a Second Language in Valparaíso: Issues in Public Education	4	60	Spring and Fall
ICAE 809-1	Economic Development in Latin America	4	60	Spring

\*This type of courses requires a minimum of 5 participants to be taught