



Applying for the Italian Visa

Step 1: Identify the consulate through which you will be applying. You can **ONLY** apply through the consulate where you live/have full time residence and/or the consulate where your university is located. To identify in which jurisdiction you should apply for a visa, please go to this website:

https://ambwashingtondc.esteri.it/ambasciata_washington/en/informazioni_e_servizi/la_rete_consolare/la%20rete%20consolare.html/ You are looking to which consulate your state is a jurisdiction of. Some consulates are as specific as county, so please pay attention to this.

Step 2: Confirm the process to follow to apply for a visa through the consulate in your jurisdiction. You may have 2 choices, which we have listed below. **Please note, some consulates require you to appear in person to lodge/submit your visa application. It is important that you confirm the process for the specific consulate through which you are applying as early as possible as requirements differ by consulate and this may impact your process.**

1. Appear in person at the consulate
2. Appear in person at an honorary consulate who can notify your documents and then mail your documents and passport to the consulate to receive your visa.

Note: An honorary consulate is an individual who has been approved by the Italian government to review and notarize documents. Many work out of their homes and may elect to meet you at a home office, coffee shop, etc. to review your documents.

Step 3: If required, make an appointment to appear in person at the consulate or with the honorary consulate if available. Most consulates do require an appointment made in advance to submit documentation, check your consulate's website for their method of reserving an appointment. **It is advised to schedule this appointment as early as possible as appointments fill up quickly.** CAPA recommends scheduling an appointment between 50 and 30 days before the start of the program to make sure you have received the necessary documentation from us for your application, but to secure an appointment within that timeframe you should begin trying to do so between 80 and 90 days prior to the start of the program.

Step 4: Download and complete the long-term visa application form (National D) for stays over 90 days from the consulate website. Please be sure to use the instructions provided by CAPA to complete this. If you have any questions, don't hesitate to reach out to your program manager.

Step 5: Gather/collect the required documents listed for the student visa on your jurisdiction's consulate website. It's advisable to make photocopies of each of your supporting documents. The list of links can be accessed here:

https://ambwashingtondc.esteri.it/ambasciata_washington/en/informazioni_e_servizi/la_rete_consolare/la%20rete%20consolare.html/

Note that some of these may need to be provided to you by either CAPA or your home institution's Study Abroad Office. You will likely also have a visa fee to pay. These can vary per consulate, as can also the method through which payment will be made.

CAPA will provide you with the following:

- Letter filled out from the University in Italy confirming the enrolment of the student, program dates, duration, and specifying the address of the student's accommodation
- Proof of medical insurance
- CAPA Acceptance letter

We can also provide you with a proof of enrollment template letter to give to your home university to be completed on your behalf. Please let us know if you need this.

Make sure to review the required documents carefully for any notes pertaining to specific details, such as exact amounts for proof of funding, as well as documents requiring notarization.

Step 6: Once complete, lodge/submit the application as instructed either in person with plans to also pick up in person, or through mailing if permitted. If you have elected to receive your passport back by mail, you will likely need to provide a pre-paid envelope. The instructions for this should be included on the consulate's website.

Important: You will need to bring the letter in Italian which you receive from CAPA with you to Florence. Please retain a copy for your records or save the copy you receive back from the consulate if you are required to submit two copies.

Step 7: Your visa will be inside of your passport. Please review the details of your visa for accuracy.

Italian Consulate Locations

[Embassy of Italy in Washington D.C. Website](#)

Consulate Website	Contact Information	Jurisdiction
Boston	600 Atlantic Ave. Boston, MA 02110 Tel: (617) 722-9201/02/03 E-mail: urp.boston@esteri.it	Maine, Massachusetts, New Hampshire, Rhode Island, Vermont
Chicago	500 North Michigan Ave., Suite 1850 Chicago, IL 60611 Tel: (312) 467-1550 E-mail: italcons.chicago@esteri.it	Colorado, Illinois, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin, Wyoming
Houston	1300 Post Oak Blvd., Suite 660 Houston, TX 77056 Tel: (713) 850-7520 E-mail: italcons.houston@esteri.it	Arkansas, Louisiana, Oklahoma, Texas
Los Angeles	1900 Avenue of the Stars, Suite 1250 Los Angeles, CA 90067 Tel: (310) 820-0622 E-mail: consolato.losangeles@esteri.it	Arizona, California (the following Counties: Imperial Valley, Kern, Los Angeles, Orange, Riverside, Santa Barbara, San Bernardino, San Diego, San Luis Obispo, Ventura), New Mexico, Nevada.
Miami	4000 Ponce de Leon Blvd., Suite 590 Coral Gables, FL 33146 Tel: (305) 374-6322 E-mail: italianconsulate.miami@esteri.it	Alabama, British Virgin Islands, Cayman Islands, Florida, Georgia, Island of Saba, Mississippi, Puerto Rico, St. Maarten, St. Eustatius, South Carolina, Turks and Caicos, U.S. Virgin Islands.
New York	690 Park Ave. New York, NY 10065 Tel: (212) 737-9100 E-mail: info.newyork@esteri.it	New York, Connecticut, New Jersey (the following Counties: Bergen, Essex, Hudson, Hunterdon, Mercer, Middlesex, Monmouth, Morris, Passaic, Somerset, Sussex, Union, Warren) and the British Territories of Bermuda Islands
San Francisco	2590 Webster St. San Francisco, CA 94115 Tel: (415) 292-9200 E-mail: it.sanfrancisco@esteri.it	Alaska, California (except the following counties: Imperial Valley, Kern, Los Angeles, Orange, Riverside, San Diego, Santa Barbara, San Bernardino, San Luis Obispo and Ventura, which fall within the jurisdiction of the Consulate General in Los Angeles), Idaho, Montana, Oregon, Utah, Washington, Hawai'i. Also, the following American territories of: Guam, Northern Mariana Islands, Samoa, Wake Island, Midways Islands, Johnston Atoll.

Detroit	Buhl Building 535 Griswold, Suite 1840 Detroit, MI 48226 Tel: (313) 963-8560 E-mail: inform.detroit@esteri.it	Indian, Kentucky, Michigan, Ohio, Tennessee
Philadelphia	150 S. Independence Mall West, Suite 1026 Philadelphia, PA 19106-3410 Tel: (215) 592-7329 E-mail: urp.filadelfia@esteri.it	Pennsylvania, Delaware, North Carolina, West Virginia, New Jersey (only these counties: Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Ocean and Salem. The remaining counties are under the Consulate in New York), Maryland (except for the counties of Montgomery and Prince George which fall under the jurisdiction of the Embassy) and Virginia (except for the counties of Arlington and Fairfax which are also under the jurisdiction of the Embassy).
Washington, D.C.	3000 Whitehaven Street, N.W. Washington, D.C. 20008 Tel: (202) 612-4450 E-mail: c_affairs.washington@esteri.it	District of Columbia, Maryland (Only Montgomery and Prince George's counties), Virginia (Only Arlington and Fairfax Counties and the Cities of Alexandria, Falls Church, and Fairfax). All other counties in Maryland and in Virginia fall under the jurisdiction of the Philadelphia Consulate

Link to jurisdiction page:

https://ambwashingtondc.esteri.it/ambasciata_washington/en/informazioni_e_servizi/la_rete_consolare/la%20rete%20consolare.html/